

Guardian Conservator Association of Oregon Board Meeting Minutes January 3rd, 2024

Members Attending: Ashley Taylor, Past President, Jennifer Davison, President, Laurel Sullivan, Vice President, Kali Jensen, 2nd Vice President, Giselle Fuller, Secretary; Reid Christomos, Treasurer; Director, John Koch, Director, Director, Jennie Shipley, Director, Andrea Rombach, Director.

Also Present: Nancy Doty

Members Absent: None

Agenda	Discussion	Outcome
Call to order	Jennifer called the meeting to order at 9:04 AM.	
Secretary's Report	Board reviewed the December 3 rd , 2023 meeting minutes. Jennifer moved to approve the December minutes. Ashley seconded the motion.	Motion carried by the Board to approve the December 3 rd , 2023 meeting minutes.
Treasurer's Report	Board reviewed the December 3 rd , 2023 Treasurer's Reports. Reid reviewed and answered questions pertaining to the treasury report. Kali moved to approve the December Treasurer's Report. Jennie seconded the motion.	Motion carried by Board to approve the December 3 rd , 2023 Treasurer's Report
Committees	<p>Conf Planning Comm – Approval for the Venue was approved. February's conference to be held at Providence Willamette Falls in Oregon City. A fee waiver was submitted. \$250 for catering was approved. The committee is currently working on finalizing speakers.</p> <p>Membership Comm – Ashley reviewed that the committee is working on introducing things like "Membership appreciation week" and acknowledging the great work fiduciaries do. Facebook is still up and getting good response. A reminder to let anyone on the board know of updates so it can get posted on the FB page.</p>	<p>Conference Planning: Venue was approved. Currently working towards finding speakers for Feb. conference.</p> <p>Membership meeting: Membership appreciation week being introduced. FB great for sharing info and updates.</p>

	<p>Legislative Comm –Kali reviewed she is heading the committee. Meetings will begin to be held on the 3rd Wednesday at 9:00am- beginning on January 17th, 2024.</p> <p>WEBSITE Comm – Jennifer discussed website updates. The List Serve has been updated to no longer include “out of office” replies back to everyone.</p> <p>NGA Affiliate- A recommendation was made for more involvement and activity from the GCA.</p>	<p>Legislative Committee: Committee meetings to begin meeting on January 17th, 2024.</p> <p>Website Committee: No longer to receive bulk “out of office” replies on list serve.</p> <p>NGA Affiliate: No update at this time.</p>
Other business:	<p>Attorney Update: A review of the Bi-Laws is needed. Discussion to get cost estimates before agreeing to have the attorney review. A recommendation was made to look within the members before seeking outside legal help, which could help save costs.</p>	
	<p>Notices to the members: Per the Bi-Laws, a 14-day notice is to be given to members notifying them of board meetings. Jennifer to work with Cari on google meets to get the notifications out in a timely manner.</p>	
	<p>Education Committee: Jennifer motioned to start an education committee. This committee would/could provide training materials, help look for speakers, create study groups. Reid seconded the motion. Jennifer to head the committee.</p>	<p>Motion carried by the board to start an education committee. Jennifer to head the committee.</p>
	<p>Board Members: An introduction was made to Andrea, who is new in her role as Director. Her area of practice is in the Medford area.</p> <p>Special thanks were given to Ashley for her service as President for the 2023 year.</p>	
END TIME:	Jennifer ended the meeting at 10:01am	
Special Board VOTE Held Via e-mail and then Zoom on 1/11/2024	<p>John, representing the Conference Planning Committee notified the board that the meeting location needs to be changed, as the venue was going to undergoing some repairs and is no longer available. New proposal is to reserve the Monarch Hotel. Cost for event rental is \$850,</p>	<p>Motion carried by the board for a virtual meeting for February’s conference.</p>

	<p>Breakfast for members would be \$34.19 pp, Projector Rental \$150, Extension Cord, \$20, Tech support \$400, and possible other incidental costs. Discussion surrounded doing a remote conference vs in-person conference. After a locked vote, a Zoom meeting was held.</p> <p>Due to: limited time to organize a location, limited time for coordination of all Cari's duties, costs that are unclear, cost effectiveness for the number of people who attend, sponsors not lined up yet, speakers still being worked out, and possible weather concerns- the board voted on having a Virtual meeting for February's members conference.</p>	
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NEXT MEETING: February 9th, 2024

LOCATION: Zoom-online

Respectfully Submitted by Giselle Fuller, GCA Secretary