

Guardian Conservator Association of Oregon

Board Meeting Minutes

November 3, 2021

Members Attending Via GoToMeeting: Todd Thomas, Past President; Karen Fabiano, President; Suzanne Rowe, 1st Vice-President; Ashley Taylor, 2nd Vice-President; Reid Christomos, Treasurer; Glenna Wilder, Director; Tim Sands, Director; John Koch, Director; Cari Painter, Administrative Assistant

Members Absent: Giselle Fuller, Secretary

Agenda	Discussion	Outcome
Call to order	Karen called the meeting to order at 9:05 AM.	
Secretary's Report	Board reviewed the Oct 2021 Board Mins. Reid moved to approve the Oct Mins. Tim seconded the motion. Board reviewed the Executive session Minutes for Oct 22. Tim moved to approve the Exec session Minutes. Todd seconded the motion.	Motion carried by Board consensus to approve the Oct 2021 Mins. Motion carried by Board consensus to approve the Oct Exec session Mins.
Treasurer's Report	N/A	
Outcome Review		Board reviewed Oct outcome items.
Committees	<p>Conf Planning Comm – Everything's set for Annual Conf on 11/5. Ashley will help out with the raffles to gather names & put them online in a picker wheel for the drawings. Reid will purchase 4 Amazon digital gift cards in the amt of \$100 ea for the 4 raffles. He will also e-mail the cards to the winners. Board agreed that an honorarium of \$100/speaker would be appropriate. John moved to approve an honorarium of \$100 per speaker. Reid seconded the motion.</p> <p>Technology Comm – <u>Virtual events</u> – The Annual Conf will be Jason Lee's last GCA event as tech coordinator. Karen presented a draft job description for a Remote Conf Coordinator. Board reviewed the draft & made a few preliminary revisions. Karen will send a copy of the draft to the Board for further review & input. Ashley will research current rates of virtual event coordinators & report back to Board. Karen will urged the importance of finding a perm replacement at the Conf biz mtg.</p>	<p>Ashley will be in charge of the online picker wheel for the raffle drawings.</p> <p>Reid will purchase 4 \$100 Amazon digital gift cards for the 4 raffle drawings & e-mail them out to each winner.</p> <p>Motion carried by Board consensus to approve an honorarium of \$100 per speaker.</p> <p>Karen will e-mail to the Board a draft job description for the</p>

	<p><u>Website</u> - Glenna reports that things are underway w/ updating m'ships on the website. She has a mtg scheduled w/ Scott Stevens to go over m'ships & getting the website updated w/ mtg & event info.</p> <p>Legislative Comm – Karen will urge members to get active about this comm & legislation at the Annual Conf.</p> <p>Membership Comm – Cari reports there are still 83 members. Karen will push for comm support at Conf. Karen, Suzanne, & Nancy Doty are all interested in reviving this comm & reaching out to past members & also OR PFs that aren't members to persuade them to join. Cari will acquire PF list from NGA website & also a list of past members.</p> <p>Training WG Comm – N/A</p> <p>Community Outreach Comm – N/A</p>	<p>Remote Conf Coordinator.</p> <p>Ashley will research current rates of virtual event coordinators.</p> <p>Cari will put together list of past members who haven't renewed their m'ship. Cari will also make a list of NGA members & PFs who aren't GCA members.</p>
Nominations	Open Board positions for 2022 are: 2 nd VP, Secretary (Giselle), & Director (Glenna). Karen will open the nomination floor at the Annual Conf biz mtg (11/5) & close it after the last presentation is given.	2022 open Board positions: 2 nd VP, Secretary, Director.
GCA Strategic Plan	Board needs to thoughtfully review docs for Dec mtg & be ready to discuss. The Dec Board mtg will focus on the Strategic Plan.	Board will review Strategic Plan docs for Dec mtg.
Adjournment	Karen adjourned the meeting @ 10:02 AM.	

NEXT MEETING: December 1, 2021

LOCATION: GoToMeeting virtual mtg

Respectfully Submitted by Cari Painter, Administrative Assistant